



## Hospitality Staffing, Inc. Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital, or veteran status, or any other legally protected status.

**(PLEASE PRINT)**

<b>Position Applied For:</b>		<b>Date of Application:</b>	
<b>Last Name</b>		<b>First Name</b>	<b>Middle Name</b>
<b>Address</b>		<b>City</b>	<b>State</b>
		<b>Zip Code</b>	
<b>Telephone Number</b>		<b>Social Security Number</b>	

Best time to contact you at home is: \_\_\_\_\_ am / pm

Are you at least 18 years of age?  **Yes**  **No**

Have you ever filled out an application with us before?  **Yes**  **No**  
If Yes, give date: \_\_\_\_\_

Have you ever been employed with us before?  **Yes**  **No**  
If Yes, give date: \_\_\_\_\_

Are any of your relatives currently employed with us?  **Yes**  **No**  
If Yes, state name, relationship and location: \_\_\_\_\_

Are you currently employed?  **Yes**  **No**

If yes, may we inquire of your current employer?  **Yes**  **No**

Do you have the legal right to work in this country?  **Yes**  **No**  
(Proof of citizenship or immigration status will be required upon employment.)

Date available for work: \_\_\_\_\_ Desired salary range: \_\_\_\_\_

Are you available to work:  **Full Time**  **Part Time**  **Temporary**  
 **Mornings**  **Evenings**  **Weekends**

Are you currently on "lay-off" status and subject to recall?  **Yes**  **No**

Can you travel if a job requires it?  **Yes**  **No**

Have you ever been convicted of a felony?  **Yes**  **No**

(Felony conviction will not necessarily prevent employment. Considerations will be given to the nature and gravity of the offense, the time since the conviction and the nature of the job being applied for.)

If Yes, please explain (Include date, nature and location of offense):

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**Hospitality Staffing, Inc. is an Equal Opportunity Employer**

**EDUCATION**

Name, Address, City & State		Circle Last Year Completed	Did You Graduate?	Subjects Studied/Degree Received:
Grammar School		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Undergrad College		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate/Professional		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other (Specify)		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**WORK HISTORY (Please start with most recent employer):**

Name of Employer	Address, City & State	Telephone Number	Position Held	Salary	Reason For Leaving
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					

**PERSONAL REFERENCES (Do not include family members or past supervisors):**

Name	Telephone Number	Best Time To Call	Occupation

**APPLICANT STATEMENT:** I agree to abide by all Company rules, policies and procedures, including submitting to substance abuse testing if requested by the Company as a condition of continued employment. I agree that trade secrets, copyrights, trademarks, patents, client lists, programs or systems which I may be instrumental in developing or of which I shall acquire knowledge in connection with my employment shall be and become the sole property of Hospitality Staffing, Inc. or its assignees. I will treat any such information and secrets as personal and confidential property of said Company, its Customers and Clients and will not disclose them during or after my employment. I certify that statements which I have made in this application are true and that I have read, understand and agree to all the provisions contained in this application. I authorize investigation of all statements contained in this application and release from liability Hospitality Staffing, Inc., the Client Company and those supplying such information. I understand that misrepresentation or omission of facts called for may result in my dismissal. I also understand that if hired my wages, hours, terms and conditions of employment may be changed at any time by the Company. I also understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at an time at the option of the Company. In return for consideration of my application by Hospitality Staffing, Inc., I herewith agree to be bound by the foregoing statements.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

